

7 SEPTEMBER 1984

1. Markers

According to departmental policy, professors with courses having an enrollment of over 25 students are entitled to the assistance of a marker. The rate set by policy is \$5/student enrolled at the end of regular registration in core courses and \$3/student in all other courses.

Instructors in the following courses are eligible to have markers in their courses and should contact the Chair as soon as possible with their markers name, date of birth, social insurance number, full address, student status and Canadian resident status (attach copy of visa for permanent resident; work permit in the case of student visa): Physics 204 A, B, AA, Physics 232 A, Physics 243 A, B, AA, Physics 253 A, B, AA, Physics 335 A, AA, Physics 354 A, AA, Physics 364 (single marker both sections) Physics 434, Physics 465.

2. Capital Budget & Rector's Grant

Requests for funds from the capital grant are due on the same day as the Rector's grant requests: Friday September 28.

3. Seminars

The departmental budget for invited speakers is \$2000. Please let me have your suggestions by September 28.



C. S. KALMAN
CHAIR, PHYSICS DEPARTMENT